

Bolton Recreation Department Policies

Payments can be made check, cash or some programs through our online registration system

Fees: For all checks returned as unpaid due to insufficient funds or any other form of cancellations will be charged an additional \$25.00. When paying with a card through our online program a non-refundable 2.9% convenience fee is charged based on the amount of the program. When registering for a single day event or program without a payment plan; full payment is due when registering. When registering for a long term program or event with a payment plan; 25% must be paid upfront when registering with full payment due One week prior to the program start. \$20.00 late fee is charged for all programs if space is still available for late registration.

Resident/Non-resident policy: *Resident-* (a) any child in the Bolton Public School system; (b) persons employed by a Bolton-based agency and their families; (c) persons who pay taxes in the community. Proof of residency may be required at the time of registration for department programs. After school programs are for those attending the school system in town. Non-residents of Bolton are welcome to join our summer and miscellaneous youth programs.

Refunds: There are no refunds once you have registered for a program. The Recreation Department reserves a right to cancel or consolidate programs if registration is insufficient. Any program that is cancelled by the recreation department will result in a full refund of the program charges. You will receive this refund via check from the Town of Bolton. All requests for refunds must be made in writing and all refunds that are issued will be assessed a \$5.00 handling fee (This goes for doctors notes or medical family emergencies).

Program Cancellations: The Recreation Department reserves the right to cancel any program that does not meet minimum enrollment requirements. PROGRAM TIMES AND LOCATIONS MAY BE SUBJECT TO CHANGE. When schools are closed or dismissed early due to inclement weather, all arise during the year, it may be necessary to relocate or cancel a program at the last minute. Every effort will be made to notify registrants. Cancellation of programs will be posted on the Recreation Department Website <http://boltonrec.recdesk.com>.

Insurance: All participants and parents should be reminded that many recreational activities often pose a risk of injury. Each registrant is made aware when registering that they assume primary responsibility for any injury or damage that may be incurred while participating. The Town does not provide insurance for personal property damage which may occur while participating in any Department sponsored activity. If you register for a program with paper flyers you are physically signing this waiver/warning. If you are registering through your online Recdesk account with us an identical waiver/warning is listed in the notes of the program and when registering you are electronically signing this waiver, these notes are also printed onto your electronic receipt.